

**Our Shepherd Lutheran School  
Discipline Referral Form**

**Student:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_  
**Referring Teacher:** \_\_\_\_\_

**Location**

- |                                     |   |  |
|-------------------------------------|---|--|
| <input type="checkbox"/> Playground | <input type="checkbox"/> Hallway        | <input type="checkbox"/> Extra-curricular activity |
| <input type="checkbox"/> Classroom  | <input type="checkbox"/> Bathroom       | <input type="checkbox"/> Other: _____              |
| <input type="checkbox"/> Lunch room | <input type="checkbox"/> Dismissal Zone |  |

**Issue of Concern**

***Minor Offense***

- Inappropriate Language
- Physical Aggression
- Defiance/Disrespect/Non-compliance
- Disruption
- Dress Code
- Technology violation
- Property misuse
- Class period tardies

***Major Offense***

- Abusive Language/Inappropriate/ Profanity
- Inappropriate Physical Contact
- Defiance/Disrespect/Insubordination/  
Non-compliance
- Technology Violation
- Property Damage/Vandalism
- Theft/Forgery
- Harassment/Bullying
- Lying/Cheating
- Inappropriate Items

**Description of concern:**

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**Consequence**

***Minor Offense***

- Loss of Privilege: \_\_\_\_\_
- Time in office
- Contact Parents
- Conference with student
- Written letter of apology
- Other: \_\_\_\_\_

***Major Offense***

***(Can be from minor offense category)***

- Detention, 3:30-4:30  
*Date(s):* \_\_\_\_\_
- Loss of Privilege: \_\_\_\_\_
- In-school Suspension  
*Date(s):* \_\_\_\_\_
- Out-of-school Suspension  
*Date(s):* \_\_\_\_\_
- Other: \_\_\_\_\_

All minors are filed with classroom teacher. **Three minors equal a major.**  
All majors require administrator consequence, parent contact, and signature.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Follow-Up Agreement

Student: \_\_\_\_\_

Date: \_\_\_\_\_

1. What rule(s) did you break? (Circle)

**Be Safe**

**Be Respectful**

**Be Responsible**

2. What did you want? (Check all that apply)

- I wanted attention from others
- I wanted to challenge adult(s)
- I wanted to be sent home
- I wanted to be in control of the situation
- I wanted to avoid doing my work
- I wanted revenge
- I wanted to cause problems because I feel miserable inside
- I wanted to cause others problems because they don't like me
- I wanted \_\_\_\_\_

3. Did you get what you wanted?    yes    no

4. What will you do differently next time?

I will be (circle one)    **safe**                      **respectful**                      **responsible**

by (action) \_\_\_\_\_

Student signature: \_\_\_\_\_

Parent/Guardian signature(s): \_\_\_\_\_

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Additional Comments: